



Kisan Vidya Prasarak Sanstha's
INSTITUTE OF PHARMACEUTICAL EDUCATION
BORADI, Tal. - Shirpur, Dist. Dhule (M. S.)

(☎:-02563- 284202, 284203,)

Hon. Tusharji V. Randhe
Social Worker
President

Shri. Nishantrao V. Randhe
B.A., B.ed
Secretary

Dr. Vikas V. Patil
M. Pharm Ph. D.
Principal

6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources

COLLEGE OVERVIEW

Kisan Vidya Prasarak Sansthas (KVPS) was established in 1942 by great visionary Hon'ble Freedom fighter Venkatrao Tanaji Randhir with the objective of creating centers of excellence for education. It is one of the leading education groups in Maharashtra, and offers value base quality education in diverse disciplines from KG to Ph.D . KVPS group of institutes are committed to provide value based quality education, maintaining pace with changing technology to produce competent and skilled professionals ready to accept global challenges.

KVPS's Institute of Pharmaceutical education, Boradi was established in the year 2006, with the objective to provide professionally competent pharmacists. The college is affiliated to KBC NMU, Jalgoan and approved by Pharmacy Council of India (PCI), All India Council for Technical Education (AICTE), New Delhi and recognized by Government of Maharashtra. The college offers Undergraduate program (B. Pharm.) with intake capacity of 100 and post graduate program (M. Pharm.) in Pharmaceutics with intake capacity of 15. The college has excellent infrastructure where classrooms are equipped with multimedia facility, laboratories with sophisticated equipment's/instruments and animal house approved by Committee for the Purpose of Control and Supervision of Experiments on Animals (CPCSEA). The college has a team of qualified and experienced faculty actively involved in imparting the knowledge and enhancing students' skills. In terms of learning resources, the library has good collection of books, scientific journals and internet facility with 100 mbps speed. In recognition of the need and importance of Internet in the field of education, KVPS IPE is a fully WIFI enabled campus. This facility allows students to access uninterrupted Internet connectivity anywhere within the campus. In addition to ensuring strong academic program we also provide wealth of co-curricular and extracurricular activities. Developing

creativity, communication, management, leadership, problem solving and perseverance are just a few of the skills students are able to develop through co-curricular and extracurricular activities. The sports infrastructure includes good gymnasium and facility for indoor as well as outdoor games within the campus.

OBJECTIVE:

1. Spread and expand resource base in subsidiary the achievement of the strategic plans, goals overall growth of the institutes.
2. Identify and analyze the resources available for program priorities, policies and efficient budget allocation.
3. Understand the institute's current donor funding landscape, resources availability and support commitment.
4. Maximize use of internally generated income so as to expand deep relation with stakeholders.

RESOURCE MOBILIZATION:

- The major source of income to the institute is from the fees collected from the students. The fees charged to the students are as per the fees approved by Shikshan Shulka Samiti, Govt. of Maharashtra.




PRINCIPAL
Institute of Pharmaceutical
Education, Boradi (425428)



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**PROCEDURES FOR OPTIMAL UTILIZATION OF
RESOURCES**

The institute follows a proper budgeting system, with adequate resources for recurring expenses (e.g., salary, maintenance etc.), learning resources (e.g. books, journals, Industrial visits, Seminar and workshops), and developmental purposes (e.g., addition of new equipment, computers, consumables, furniture etc.).

- Before the commencement of academic year, the head of institute conducts meeting with all the teaching staff and instruct them to prepare the requirement for the year.
- The Principal also conducts meeting with Store in-charge, College Examination Incharge, Library in-charge and Office superintendent and instructs them to prepare requirement at institutional level.
- Respective Heads of Department, in consultation with other faculty members and technician staff, finalize the departmental requirements and forward the proposals to the Principal.
- Principal in consultation with HOD's, Store in-charge, CEI and OS finalizes the requirement and presents the same in meeting of college development committee and governing body for final approval.
- At the end of every year, stock verification is done at the stores level to take stock of the inventory which is taken into account while preparing requirements for new academic year. The income & expenditure of the college is monitored by the management and at the end of financial year the internal and external auditors perform the financial audits.





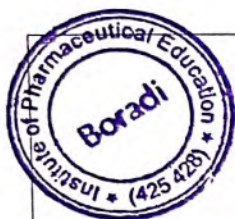
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**PROCEDURE OF UTILIZATION OF
RESOURCES FOR
PURCHASE OF CHEMICALS
/GLASSWARES/EQUIPMENTS**

Before the beginning of each academic year, the Principal of the college conducts a meeting with all HODs and calls for department wise list of chemicals, glassware's and equipment's to be purchased. The HOD's conducted a meeting with department teaching/non-teaching staff and calls for requirement. The subject teacher, laboratory in-charge and laboratory assistant prepare annual requirement considering the list of experiments given in the syllabus prescribed by KBC North Maharashtra University and submit the same to HOD. The chemical/glassware/equipment requirement is then discussed in department meeting for suggestions and finalized considering the inputs given by the staff members. The HOD submits the requirement to stores section thorough Principal. The institutional stores in- charge cross check the requirement, submitted by HOD's, with the available stock in stores and prepares a combined list of chemical/glassware and equipment to be purchased.

The institutional stores in-charge, as member of CDC, presents the annual chemical/glassware/equipment requirements to the committee members and after discussions in the meeting the requirement is finalized, approved and presented in Governing Body meeting. After discussions in the meeting, the chemical/glassware/equipment requirement is approved by Governing body. As per the approvals given by CDC and GB, the stores department forwards the requirement of chemical/glassware and equipment to Hon. Founder Secretary through corporate director (purchase). The purchase order is then generated based on the terms and conditions and communicated to the concerned vendor by the stores section. After purchasing, the stores clerk enters the purchase details in General purchase/Consumable/Dead stock register. The chemicals/ glassware's/ equipment's are then issued to concerned department. The store in-charge through Principal forwards the report of completion of purchase order along with all required documents for the purpose of audit and release of remaining payment of vendor.



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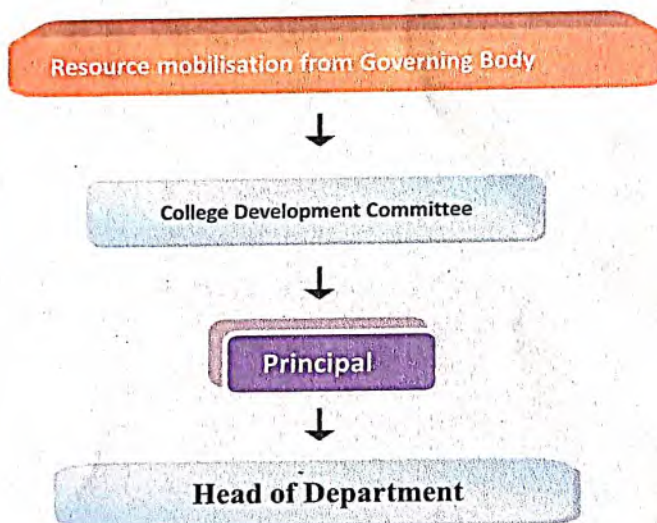
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At the end of every academic year the stock verification is done.



KVPS's
Institute of Pharmaceutical Education , Boradi
(Organizational Structure)



MD
PRINCIPAL
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